

Herzogfest, Inc Booth Applications/Contract

Business Name:

Contact Person:

Phone Number:

Address:

KS Sales Tax #

**NON Profit Organizations ONLY (See FOR profit below)
Booth Space Information
(Circle one)**

No Electrical: 10x10-\$40 10x15-\$50 10x20-\$60 10x25-\$70 10x30-\$80

Electricity: 10x10-\$50 10x15-\$60 10x20-\$70 10x25-\$80 10x30-\$90

Indicate how many: Crock Pots: Roasters: Fryers: Ice Machines:
A/C Units:

Amps Needed: 20Amp 30Amp 40Amp 50Amp

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Electricity: 10x10-\$60 10x15-\$70 10x20-\$80 10x25-\$90 10x30-\$100

Indicate how many: Crock Pots: Roasters: Fryers: Ice Machines:
A/C Units:

Amps Needed: 20Amp 30Amp 40Amp 50Amp

Return this signed copy with payment no later than June 1st to:
Herzogfest, Inc P.O. Box 433 Victoria, Ks 67671

Signature:

****To complete this form, please make a list of items you will have for sale at your booth on the backside of this page. (Foods, drinks, other)**

HERZOGFEST BOOTH APPLICATION/CONTRACT

All applications/contracts are due and payable by the 1st of June. No Refunds. Applying and paying for a booth means you agree to the terms and requirements shown below*

**Keep this part of the form for your records

1. All applicants will maintain the booth area assigned to them by The Herzogfest Committee.
2. All applicants must keep their booths within the assigned space including hitches of trailers, tent stakes, tie downs, tent poles, etc. Any item(s) outside the booth space are to be considered a tripping hazard and we will ask that these items be removed. ****All parts of your booth, i.e., ice machines, cookers, etc., must fit within the booth space for which you have paid.**
3. All applicants must provide their own extension cords and these cords must meet the guidelines set forth in the National Electrical Code.
4. All applicants will be allowed to set up their booths on Thursday, (the day before the festival begins) from 5:00pm- 9:00pm and on Friday, (day the festival begins), from 8:00am-3:00pm. In no case shall any booths be set up prior to or after these times.
5. All applicants will tear down their booths the last day of Herzogfest **NO EARLIER THAN 9:00PM** or by noon of the day following Herzogfest.
6. All applicants will be required to clean up their booth area the day of Herzogfest or the following day by noon. It shall be the responsibility of the applicant to contain all blowing trash that is produced within their space
7. Vehicles will be allowed on the Herzogfest grounds during the setup and during the tear down of booths provided the vehicles do not interfere with the festivities of Herzogfest. **No vehicle is to remain on the Herzogfest grounds after setup and tear down unless the vehicle is part of the applicant's booth and the vehicle fits within the booth space assigned to the applicant.**
8. Please note that our Liability Insurance covers areas outside of your booth only and does not cover accidents within your booth space. If applicant requires additional Insurance Coverage, it is their responsibility to provide.

**ANY APPLICANT WHO DOES NOT FOLLOW THESE REQUIREMENTS
WILL NOT BE ALLOWED TO SECURE A BOOTH SPACE FOR THE NEXT
HERZOGFEST!!**

Herzogfest, Inc. cannot guarantee the location of your booth placement. We have electrical, as well as space constraints that force us to locate booths in the area that works best for all vendors.

Remember: Your booth is your responsibility including all electrical hook-ups and water connections as well as stocking your booth with your product.

All federal, state, and local laws governing retail sales tax must be followed. I understand the rules and regulations of the show and will comply. I realize that failure to comply may result from expulsion from the show.

Please let us know if you have any questions while filling this out!

Thank You!

herzogfest@hotmail.com
Herzogfest, INC
PO BOX 433
VICTORIA, KS 67671